



April 14-16, 2023

For all these individual forms please visit the [Exhibitor Manual](#)

DEADLINE	EXHIBITOR CHECK LIST
March 3, 2023	Complete the Insurance Form document (MANDATORY)
March 3, 2023	Complete the NS Occupational Health and Safety Act document (MANDATORY)
March 3, 2023	Complete the Exhibitor Appointed Contractor (MANDATORY)
March 3, 2023	Book your Hotel.
March 3, 2023	Review the Safety Guidelines
March 21, 2023	Pre-order deadline for Furnishing, Equipment and Electrical from Global Convention Services – Convenient Online Ordering: www.globalconvention.ca Username: THOS23 Password: 2023
March 31, 2023	Order your Exhibitorbadges https://secure.masterpromotions.ca/THOSExhibitor/
April 3, 2023	Place your order for Admit One Passes
April 3, 2023	Review the Contract Terms & Conditions for Exhibitors (see enclosed). Please contact Show Manager with any questions/concerns.
Prior to Show	Check move-in, move-out times and show hours